

Last updated 11-Mar-22

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Registering and Logging in for PCS 2.0	1
Submitting a Paper	7

Registering and Logging in for PCS 2.0

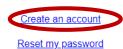
- 1. Go to the ICIS 2022 submission site: https://new.precisionconference.com/user/login
- 2. **If you do not have an account for PCS 2.0** (you will, if you have submitted to recent conferences such as AMCIS, ECIS, HICSS), you will need to create an account.
 - a. Create Account



AIS submission and review

Sign in below to submit a contribution, to sign up as a reviewer, or to review assigned submissions.

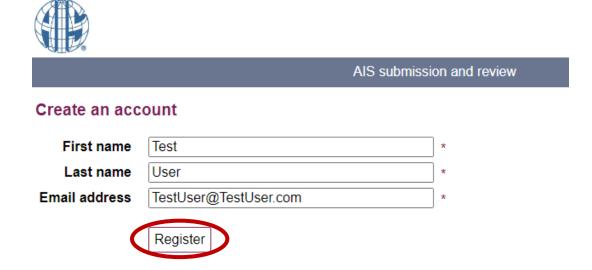
Password Sign in



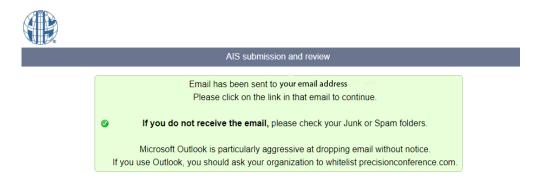


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b. Enter your suggested Login Information:



c. Obtain your Login Information by checking your inbox and confirming the email address:



You will receive an email asking to confirm the email address:



Last updated 11-Mar-22

PCS account registration: Please confirm your email Indox x



users@precisionconference.com

to me ▼

Thank you for registering with the PCS submission and review system.

Please click below to confirm your email and set up your account: Confirm your email.

If you did not initiate this registration, you may safely ignore this email.

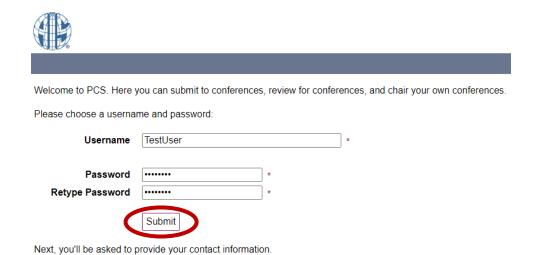
Thank you.

(This is an automatically generated message.)



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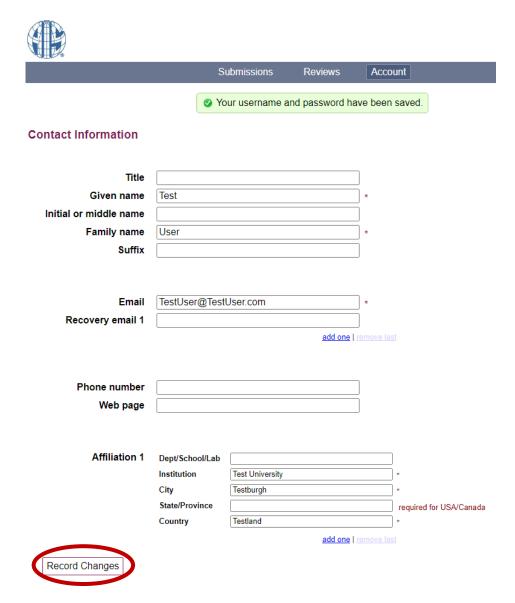
d. After confirming, you will be asked to specify a username and password.





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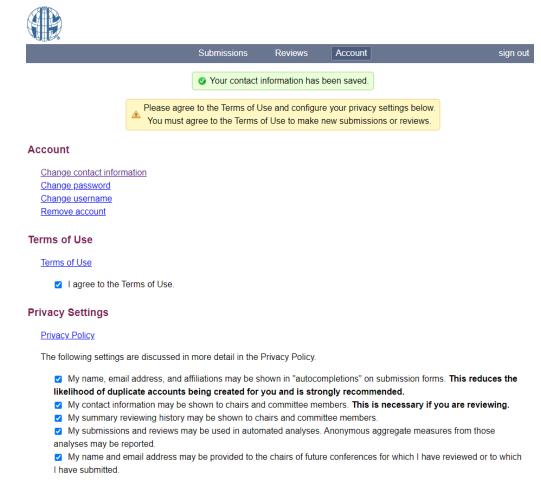
e. Specify personal information (user and contact information):





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f. Agree to terms of use and privacy information:

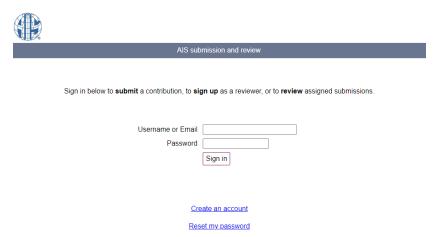


- 3. If you already have an account for PCS 2.0
 - a. Enter your "Username" and "Password" and select "Sign in"
 - b. If you do not know your password or have forgotten it, click on the "Reset my password" link.

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Submitting a Paper

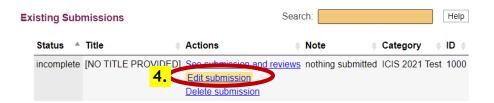
- 1. Once logged in, select the "Submissions" tab. Then choose "AIS" under Society.
 - a. For all submissions, select "ICIS 2022" as the Conference/Journal.
 - b. For all submissions, except TREO, select "ICIS 2022 Submission" (to submit either a completed research paper, a short paper, a teaching case, a PDW or a panel proposal) as the "Track".
 - c. If submitting a TREO paper, please select "ICIS 2022 TREO" as the "Track". Note: The system will be open for TREO submissions in August 2022.
 - Note: "Track" in PCS designates a paper as a completed research paper, short paper, teaching case, PDW/panel proposal OR TREO submission. After you have created your new submission, you will be able to select one of the specific research tracks for your paper.
 - d. Do **NOT** choose the "ICIS 2022 Test" as "Track" it is only for system tests!
- 2. Hit GO.



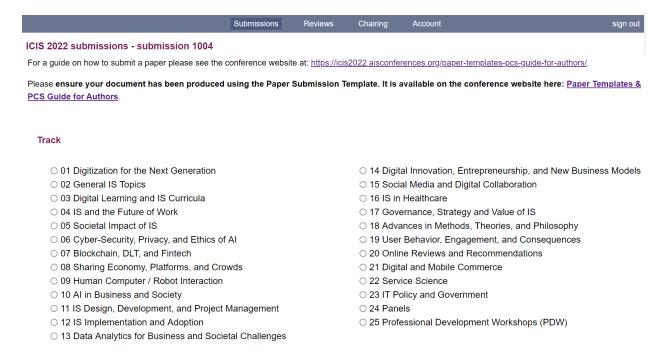
- 3. This will create a new submission.
- 4. Edit your submission to complete it.



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5. Once you click "Edit submission", the first thing you will need to do is **choose your track**:



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6. Next, choose your **paper type**, insert the **paper title**, add all **authors** with their corresponding **affiliation**, enter an **abstract** (max 150 words) as well as at least three **keywords**:

Paper Type			
Completed Research Paper			
O Short Paper			
Teaching Case			
O Panel			
O Professional Development Workshop			
Paper Title			
Test Paper for Author Guide			
Authors			
Name	Affiliation		ary Affiliation
		~	~
add one I remove last			
Abstract (no more than 150 words)			
This is a sample abstract for the author guide.			
This is a sample abstract for the author guide.			
	//		
Printly state why the paper is a good fit with this track (so more than 75	words)		
Briefly state why the paper is a good fit with this track (no more than 75			
This test paper is a perfect fit with this track because it is being used for the	he author guide.		
Keywords			
Please enter at least 3 keywords			
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7. Next, confirm that none of the authors have more than 5 submissions to ICIS 2022.

Please Confirm the Following

- None of the authors on this paper have more than 5 submissions to ICIS 2022.
- 8. Please indicate whether a version of this paper has previously been published or is under review. If yes, please indicate the changes made in the text box under "Changes from Previous Paper":

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Please indicate whether a version of this submission has previously been published or under review. (Submissions to ICIS 2021 must be original; submissions, or highly similar versions, cannot have been published or accepted in a journal or conference proceedings. Further, submissions must not be concurrently under consideration for publication or presentation elsewhere.)

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○ Yes (Please elaborate below) No						
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9. Next indicate whether the **first author** is a **PhD student** and/or a **Practitioner**.

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Check box if applicable
☐ The first author is a PhD Student
Any Author is a Practitioner?
Check box if applicable
☐ Any of the authors is a practitioner
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11. Next, check the checkbox of the "Author agreement" to agree to the policies of ICIS 2022 as stated in the submission form:

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 other scholarly misconduct may inform the AIS President who may refer the matter, at their discretion, to the AIS
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- Presentation at the conference: At least one author of every accepted submission and all members of every accepted
 panel must present at ICIS 2021 in Austin, Texas. Authors should be prepared to present their papers or participate in
 panels at any time during the conference (Sunday, December 12 to Wednesday, December 15, 2021). Failure to
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Last updated 11-Mar-22

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